MANDATORY DISCLOSURE

MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING AICTE APPROVED ENGINEERING/TECHNOLOGY/PHARMACY PROGRAMMES TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR LATEST BY 30TH APRIL TOGETHER WITH ITS URL

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

Name of the Institution: **Shahul Hameed Memorial Engineering College**
Pulippara P.O,Kadakkal,Kollam Dist. Pin-691536
Tel: 0474-2424900,2424573
Fax: 0474-2424900
E-mail: shmenggcollege@gmail.com
Website: www.shmec.org

I.   NAME & ADDRESS OF THE DIRECTOR/PRINCIPAL :

DR. A PRABIN, PRINCIPAL
Shahul Hameed Memorial Engineering College
Pulippara P.O,Kadakkal,Kollam Dist. Pin-691536
Tel: 0474-2424900,2424573
Fax: 0474-2424900
E-mail: shmenggcollege@gmail.com
Website: www.shmec.org

II. **Name of the Affiliating University :**

Kerala Technological University

Governance

Members of the Trust

Janab Mohammed Rasheed	**- Chairman**
Mrs. Jubaira Beevi	**- Trust Member**
Mr. Mohammed Riyas	**- Trust Member**
Mr. Mohammed Afsal	**- Trust Member**
Dr. Deepu J.	**- Trust Member**

Members of Governing Board

Janab Mohammed Rasheed, Chairman, Trust

DR. A PRABIN, PRINCIPAL

Ansar K S, Managing Director of Shm College

Abdul Salam, chairman, APRM Central School

V. **PROGRAMMES:**

Name of the Programmes approved by the AICTE :

UG **B.Tech Mechanical Engineering**

B.Tech Computer Science and Engineering

B.Tech Electronics and Communication B.Tech

Electrical & Electronics Engineering B.Tech

Information Technology

Name of the Programmes accredited by the AICTE : Nil Number of

seats for each program:

UG Programmes :   60 each and Duration is 4 Years (8 Semesters)

Cut off mark/rank for admission during the last three years:
UG : 50% or more for Mathematics and aggregate of 50% or more for PCM together

Tuition fee:Rs. 40,000/- (Govt.) and Rs. 70,000/- (Management) per year

Governance

Members of the Trust

Janab Mohammed Rasheed	- Chairman
Mrs. Jubaira Beevi	- Trust Member
Mr. Mohammed Riyas	- Trust Member
Mr. Mohammed Afsal	- Trust Member
Dr. Deepu J.	- Trust Member

Members of Governing Board

Janab Mohammed Rasheed, Chairman, Trust
Dr. B. Somanathan Nair, Principal
Prof. D.A. Sajudeen, Joint Director, Department of Higher Secondary Education.
Shri. M.Sherif, Joint Secretary, Higher Education, Govt. of Kerala
Prof. Balachandra Sarma, Vice Principal

Vi.   PROGRAMMES:

Name of the Programmes approved by the AICTE :

UG   B.Tech Mechanical Engineering
B.Tech Computer Science and Engineering
B.Tech Electronics and Communication B.Tech
Electrical & Electronics Engineering B.Tech
Information Technology

Name of the Programmes accredited by the AICTE :   Nil

Number of seats for each program:
UG Programmes :   60 each and Duration is 4 Years (8 Semesters)

Cut off mark/rank for admission during the last three years:
UG : 50% or more for Mathematics and aggregate of 50% or more for PCM together

Tuition fee: Rs. 40,000/- (Govt.) and Rs. 70,000/- (Management) per year

Placement Facilities

The Training and Placement (T&P) Cell provides facilities for presentations, written test, group discussion and interviews. It plays a very important and key role in counseling and guiding students of the college for their successful career placement, which is a crucial interface between the stages of completion of academic program of the students and their entry into the suitable employment. This Cell also coordinates various activities related to the career of the students along with the industrial training.

The T&P cell organizes a number of programs for the benefit of the students as listed below :

"Personality development". "Interpersonal

& Communication skills". Career planning

and Career Mapping.

Program on "Technology Management".

Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details

: NA

Faculty:

Separately provided in the department profile.

VII. PROFILE OF PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED:

Name	: Dr. A PRABIN
Designation	: Principal
Date of Birth	: July 25, 1980
Academic qualifications (with field of specialization)	: Ph. D(Information and Communication Engineering))
	M. E (Applied Electronics)
	B.E (Electrical and Electronics)
Duration of employment at the present institute	: One month
Details of Experience (Academic / Industrial)	: years Teaching : 13
	Research & Industry :
Membership in Professional bodies	: M.I.E.E.E, LM.ISTE
Number of Papers published	: 17
Conferences	:
Membership in Academic bodies	: ---
No of text books published	

VIII. FEE

Details of fee, as approved by State fee Committee, for the Institution.

 The present fee structure is given below. This is subject to change by Government from time to time.

Tuition fee	**Rs. 50,000/- per year (Govt.); Rs. 70,000/- (Management)**
Admission fee	**Rs. 100 /-**
Caution deposit	**Rs. 3000/-**
University fee	**Rs. 1000/-**

Time schedule for payment of fee for the entire program:
  At the beginning of the academic year / semester

No. of Fee waivers granted with amount and name of students:50% of seats per course Number

of scholarships offered by the institute, duration and amount: Nil

Criteria for fee waivers/scholarship :   As decided by Government of Kerala

IX.   ADMISSION

Number of seats sanctioned with the year of approval:
　　　　　□   **60 seats for B Tech in 5 branches from 2002**

Number of students admitted under various categories each year.

Year	No. of Branches and sanctioned intake	Govt.	Management	Total
2018	5 x 60	30	30	300
2017	5 x 60	30	30	300
2016	5 x 60	30	30	300
2015	5 x 60	30	30	300
2014	5 x 60	30	30	300
2013	5 x 60	30	30	300
2012	5 x 60	30	30	300
2011	5 x 60	30	30	300
2010	5 x 60	30	30	300
2009	5 x 60	30	30	300
2008	5 x60	30	30	300
2007	5 x60	30	30	300
2006	5 x60	30	30	300
2005	5 x60	30	30	300
2004	5 x60	30	30	300
2003	4x60	30	30	240
2002	4x60	30	30	240

X.   ADMISSION PROCEDURE

Admission Procedure:

　　　The admission is as per the guidelines issued by Govt. of Kerala, following mandatory reservation. Presently 50% of the seats (30 seats in each branch) are admitted by the Commissioner of Entrance Examinations, Govt. of Kerala as per the rank list of Engineering Entrance Examination. Remaining 50% of the seats (30 seats in each branch) are Management / NRI seats.
(a). Minimum Marks for Admission :

　　　UG: All candidates whether admitted through Central admission procedure (Govt.) or through Management or NRI quota should obtain 50% or more in Mathematics, and an average of 50% or more in Mathematics, Physics & Chemistry put together at plus two level.

(b) Distribution of Seats for each branch: The distribution of seats for various branches of Shahul Hameed Memorial Engineering College is as follows:

Course	Government	Management / NRI	Total
UG			
CS	30	30	60
EC	30	30	60
CS	30	30	60
EE	30	30	60

Mention the admission test being followed, name and address of the Test Agency and its URL (website): Entrance Examination conducted by

> **The Commissioner of Entrance Examination, Govt of Kerala.**
> **www/cee-kerala.org**

Number of seats allotted to different Test Qualified candidates separately [AIEEE/CET (State conducted test/University tests)/Association conducted test]:

All seats are allotted based on the Entrance Test conducted by the Govt. of Kerala

Calendar for admission against management/vacant seats:
- **Last date for request for applications.**
- **Last date for submission of application.**
- **Dates for announcing final results.**
- **Release of admission list (main list and waiting list should be announced on the same day)**
- **Date for acceptance by the candidate (time given should in no case be less than 15 days)**
- **Last date for closing of admission.**
- **Starting of the Academic session.**
- **The waiting list should be activated only on the expiry of date of main list.**
- **The policy of refund of the fee, in case of withdrawal, should be clearly notified.**

(All the above are decided as per the directions given by the Govt. of Kerala from time to time.)

XI.   CRITERIA AND WEIGHTAGE FOR ADMISSION

3   **Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.**

3   **Mention the minimum level of acceptance, if any.**

3 **Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.**

3 **Display marks scored in Test etc. and in aggregate for all candidates who were admitted.**

(All the above conditions are based on the directions given by the Govt. from time to time)

XII. APPLICATION FORM

3 **Downloadable application form, with online submission possibilities.**

(Application form for management seat attached as Appendix I)

XIII. LIST OF APPLICANTS

3 **List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.**

(For open seats admission is as per the rank list put by the CEE. For management seat the admission is done based on the rank in the CET and the list is attached as Appendix II)

*Admission process for management seat is not completed for the current year.

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)

Janab Mohammed Rasheed	: Chairman
Dr. A Prabin	: Principal

3 **Score of the individual candidates admitted arranged in order of merit.**

3 **List of candidates who have been offered admission is published.**

3 **Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates.**

3 **List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.**

(Details given in Appendix II)

XV. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY:

₃ Number of Library books/Titles/Journals available

Number of Titles of the Book	No. of Volumes
19750	19750

National Journals   30
InterNational Journals   30
Reading Room Capacity   150
MultiMediaPC   10
Digital Library
Language Lab
E-Library facilities

Laboratory

Separately provided in the Department profile

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COMPUTING FACILITIES:

19.   Computer Facilities for the existing programme(s)

S. No	Particulars	Requirements as per Norms (1:4 for Engg., 1:6 for Pharmacy/ HMCT/Arch./ Applied Arts and 1:2 for MBA/MCA)		Availability	
1.	No of Computer terminals	300		370	
2.	Hardware Specification	P IV		Core 2Duo	
3.	No of terminals of LAN/WAN	300		370	
4.	Relevant Legal Software	Application: 4	System 2	Application 5	System 3
5.	Peripheral(s)/ Printers	30		37	
6.	Internet Accessibility (in kbps & hrs)	2 MBPS: 24 hrs.		Broadband 6 MBPS: 24 hrs.	

WORKSHOP:
List of facilities available.

Central Workshop   1. Smithy   2. Fitting
3. Carpentry   4. Foundry
5. Sheet metal   6. Welding
7. Plumbing

Games and Sports Facilities

The college has facilities for outdoor games like volleyball , football and indoor games including carom, chess.

The students are given help in presenting themselves in all forms of arts at local and interuniversity competitions

Audio-Visual Facilities

Audio-Visual gadgets like LCD Projectors, OHP Projectors, Public Address

system etc. are available.

-- **M11**

Teaching Learning process:

Curricula and syllabi for each of the programmes as approved by the University:

(Attached as Appendix III)

Academic Calendar of the University: (Attached as Appendix IV)

Academic Time Table: (Attached as Appendix V) Teaching

Load of each Faculty: Not more than 16 hours per week

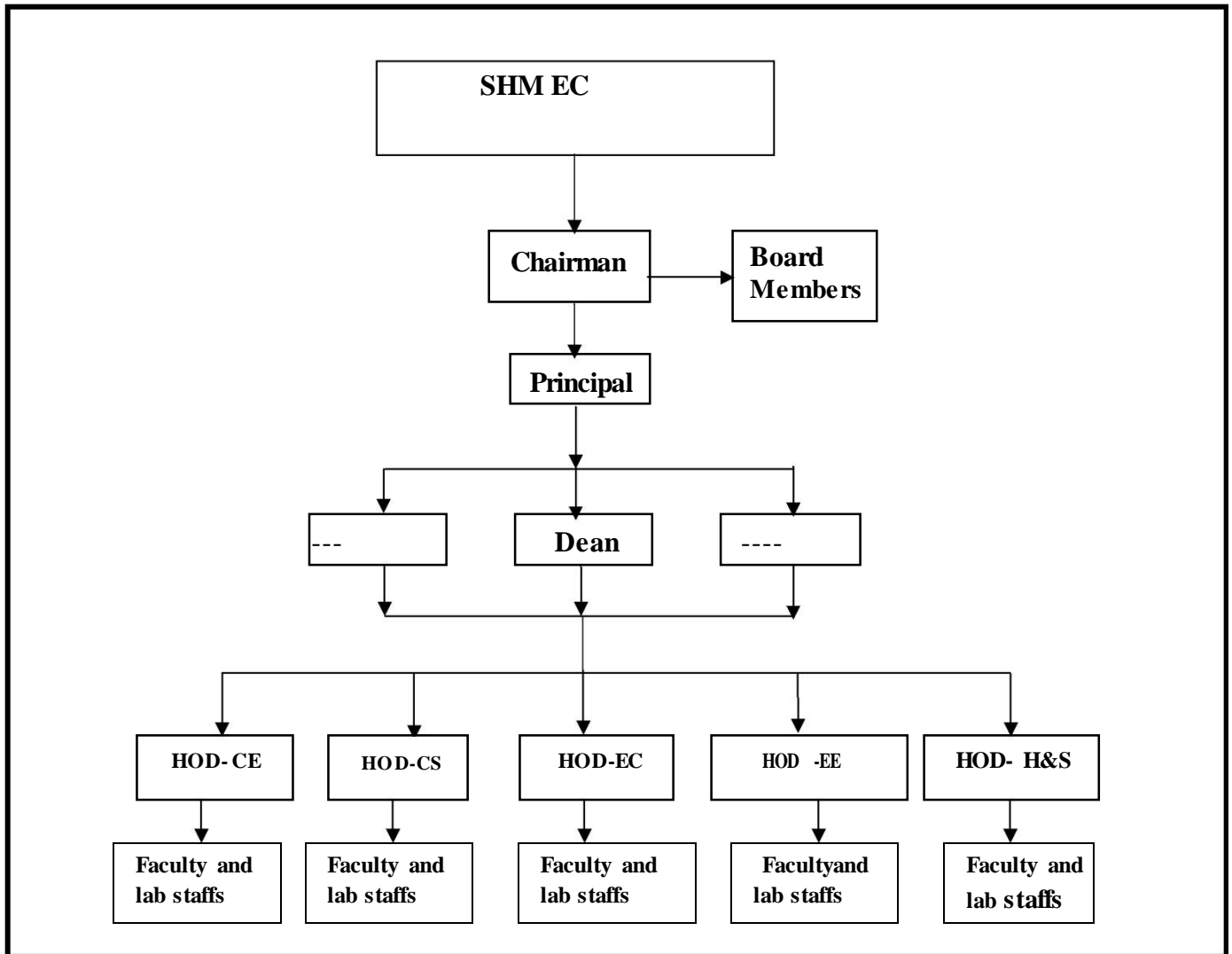**Internal Continuous Evaluation System in place:** Based on attendance test and assignments

Students' assessment of Faculty, System in place: Yes

Frequency of the Board Meetings and Academic Advisory Body

Board meeting – At least once in a year.
Academic Advisory meeting – At least once in a semester

Organizational chart and processes

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Nature and Extent of involvement of faculty and students in academic affairs/ improvements

Induction programme for the new faculty members is conducted by invited experts and Senior faculty members. Teachers prepare class notes at the commencement of the semester under the guidance of the experienced faculty members. Student's feed back will be made available to the faculty for self improvements

Mechanism/Norms & Procedure for democratic/good Governance

Periodic meeting of the faculty and the staff is convened by the Principal and Chairman to discuss academic and other administrative problems. The suggestions of the Student Council also will be considered in taking academic and administrative decisions.

Student Feedback on Institutional Governance/faculty performance

Students feedback will be collected at the end of the each semester regarding the performance of the faculty and the general facilities in the college. This is considered for the academic improvement and facility improvement in the college.

Grievance redressal mechanism for faculty, staff and students

A Grievance cell is functioning in the college which look into the complaints of faculty, staff members and students of the college. A separate committee consisting of lady faculty members look in to the welfare of the girl students of the college. As per the direction of the University of Kerala a committee to prevent sexual harassment in work place with a senior lady teacher as Chairman is formed.